

**BOARD MEETING of the LONDON YARD MANAGEMENT COMPANY held
at 12 Beaufort Court, Admirals Way, London E14 on 25th March 2008**

Present:

Frances McKeith (FM) - Chairman
James Rimmer (JR)
Shan Lloyd-Packer (SL-P)

In Attendance: Maresa Collins (MC), Jim Preece (JP) – Wood Management, Ron
Coverson – Company Secretary

Apologies for Absence: Barbara Gorrie (BG)

1. Minutes of Previous Meeting. The minutes of the previous meeting of the 26th
February 2008 were approved as an accurate record.

2. Matters Arising. There were no matters arising not dealt with elsewhere on the
agenda.

3. External Repairs and Redecoration.

- a. **Frans Hals Court.** The final inspection has been delayed by one month due to
Bob Gould not being available. The only outstanding item is the repair of water
ingress damage in 30 Frans Hals Court. Jim Preece reported that the damage is
relatively minor consisting of some plaster work repair and redecoration. Frances
McKeith reported that the leaseholder concerned had, on a number of occasions,
declined to allow the Company to organise the necessary repairs. Frances pointed
out that, as it is other leaseholders in the block who would be paying for the work,
it is imperative that the Board ensures that the work is carried out at a reasonable
cost and quality. It was agreed that the Board should wait on the agreement of the
leaseholder that the Company could undertake the work.
- b. **Vermeer Court.** Jim Preece reported that the work was now complete and that the
scaffolding was being taken down. He was asked to meet with the contractors to
ensure that the parking spaces were released as soon as possible.
- c. **14-96 Amsterdam Road.** Awaiting a report from Bob Gould.
- d. **13-63 Amsterdam Road.** It had been reported by Bob Gould that the balconies
were in need of repair during the coming year. It was agreed that, subject to Bob
Gould's schedule, that the external painting should also be carried out at the same
time to save on the overall scaffolding costs. Maresa Collins would examine the
budget and reserves for that block and report to Frances McKeith.

4. General Estate Maintenance.

- a. **Post Boxes – Amsterdam Road.** Estimates for the work had been received.
Maresa Collins agreed to forward the estimate to Frances McKeith and to include
the amount in the 2008/2009 Budget.

