

**BOARD MEETING of the LONDON YARD MANAGEMENT COMPANY held
at 17 Frans Hals Court, Amsterdam Road, London E14 on 26th February 2008**

Present:

Frances McKeith (FM) - Chairman
James Rimmer (JR)
Shan Lloyd-Packer (SL-P)

In Attendance: Ron Coverson – Company Secretary.

Apologies for Absence: Barbara Gorrie (BG)

1. Minutes of Previous Meeting. The minutes of the previous meeting of 28th January, 2008 were approved as an accurate record.

2. Matters Arising. Item 4.a. The payment for the repair to damage caused by water ingress from the roof, although reported as having been paid, had not been. This has now been paid.

3. External Repairs and Redecoration Status Report.

- a. Frans Hals Court.** It was noted that the six months defects liability period will expire on 31st March 2008.
- b. Vermeer Court.** The contractors have struck the scaffold to the south side of Vermeer Court and the project is progressing on time.
- c. 14-96 Amsterdam Road.** The notice of intention was sent out to lessees and expires on 29th February 2008. One lessee had nominated a contractor who has since declined to submit a pre-qualification questionnaire.
- d. 13-63 Amsterdam Road.** It was agreed that the necessary work on the balconies should proceed and that notices should be sent out. *Action - Maresa Collins.*

4. General Estate Maintenance.

- a. Post Boxes.** A quotation is awaited from PBS Bellsure. *Action – Maresa Collins.*
- b. State of Estate Infrastructure.** Jim Preece will make recommendations to the Board after examining the report produced by Charles Scott and Partners. *Action – Jim Preece.*
- c. Caretaker and Security Radios.** Maresa Collins's written report stated that radios had been delivered to site. Nobody knew anything about this so clarification will be sought from Maresa Collins before the acquisition is approved. *Action – Frances McKeith, Maresa Collins.*
- d. Tree Cropping.** One quotation had been received which was considered to be high. It was agreed that further quotations should be obtained. *Action – Maresa Collins.*

