

**BOARD MEETING of the LONDON YARD MANAGEMENT COMPANY held
on Tuesday, 1st November 2005 at 12 Beaufort Court, London E14.**

Present:

James Rimmer (JR) - Chairman
Ron Coverson (RC) – Board Secretary
Ray Roberts (RR)

In Attendance: Mark Tamuta (MT), Shama Butt – Wood Management

Apologies for Absence: David Bush, Mina Bowater, Simon Hollingworth,
Paul Leech, Kevin Taylor, Paul Duffy.

1. Minutes of Previous Meeting. The minutes of the previous meeting (27th September 2005) were approved as an accurate record.

2. Matters Arising. There were no matters arising not dealt with elsewhere on the agenda.

3. Bank Accounts. It was agreed that the bank accounts, recently opened by Wood Management, must be changed to reflect the ownership and control of the funds being the London Yard Management Company. Ron Coverson agreed to contact Anneli Cavanaugh, of Wood Management, to obtain the name of the Royal Bank of Scotland official who could advise on how this could be done. Mark Tamuta should check if there is any protection for the funds held by Wood Management. It was agreed that, until the situation has been regularised, Wood Management should use any funds available to pay contractors regardless of in which account the funds resided.

RC
MT

4. External Repairs and Redecoration. External painting of Van Gogh Court will start on 7th November with the erection of the scaffolding. Hilton Abbey, the contractors, will liaise with residents regarding the redecoration. They will advise the residents to inform their insurance companies that the scaffold will be in place. This should not affect the cost of insurance but it may help with any subsequent claim.

5. Lift Renovation. The Board expressed it's satisfaction of the work done on the first of the lifts in Vermeer Court by Ricky Lewis and agreed that he should be contracted to undertake the renovation of the remaining lifts on the estate. Mark Tamuta reported that accessories for the Vermeer Court lift were yet to be fitted and also further work was planned on the lift's control panel.

MT

6. Company Solicitor Charges. James Rimmer reported that a list of solicitor charges would soon be available for publication on the website.

JR

7. Security and CCTV. Through Ron Coverson, Paul Duffy reported that some cameras had been installed and that he intends to write to the residents who had expressed concerns regarding the installation of CCTV. Mark Tamuta reported that Wood Management had agreed in principle to pay for the computer server and final approval is expected soon. The signs required for the estate have been obtained and would be installed.

PD
MT

8. Annual General Meeting. Mark Tamuta reported that he expected to have the accounts ready for approval of the Board within the next week. Ron Coverson reported that Paul Duffy is compiling a Chairman's Report and a Questionnaire. Mark Tamuta agreed to book a venue for the meeting and ensure that the notices of the meeting would be sent out at the appropriate time.

PD
MT

9. Gardens. Ron Coverson reported that work was continuing on the lawn borders of the riverside lawns.

10. Rubbish Recycling. Mark Tamuta reported that talks with the London Borough of Tower Hamlets were ongoing regarding the recycling of rubbish. He reported that arrangements for the houses were already working satisfactorily.

MT

11. Any Other Business. Ray Roberts agreed to supply information about the favoured supplier for the website. Ray Roberts asked whether there was a policy regarding roof extensions and it was agreed that each case would have to be appraised on its merits. Mark Tamuta suggested that a pilot use of key fobs to unlock the block main doors should be trialled at Frans Hals Court. This was agreed and if it proved popular it could be used on other parts of the estate.

RR

MT

12. Date of Next Meeting. To be announced.

Ron Coverson
Board Secretary
3rd November 2005